Laptop Printing

The Santa Clara City Library has added **wireless** printing capability. There are no drivers to install or software to load. Visitors can easily send print jobs from anywhere inside or outside the library and retrieve them from the Library's Pinnacle Pay-for Print workstation in the copy rooms. Print jobs are held for four hours. It's simple.

Go to the website

www.printspots.com

Select: US, CA, Santa Clara, SC City Library

Select Use this Printer for B&W or Choose Another Printer (for Color)

Under the heading Document or Web Page, you will select your document for printing in one of two ways:

- 1. To print a web-based document, simply copy the URL (web address) and paste it here.
- 2. To select a document from your laptop or PC click on *Browse*. To print a document you are currently working on, it will need to be saved first.

Under the heading *Enter Your Network ID for Document Pickup* you will enter a User ID of your choosing.

The next heading *Document Options* is for selecting additional options.

Select *Next*. Your print job will appear in the tracking center on the right . Click on *Print* to send the file to the Santa Clara Library Pay-for-Print Stations on any of the Copy Rooms.